

**Report of the  
Fourth Virtual Meeting on the Complete Draft  
Compilers Guide for MSITS 2010**

**United Nations, New York**

**November 2013**

## **Fourth Virtual Meeting on the Complete Draft of the MSITS 2010 Compilers Guide**

1. The fourth virtual meeting on the Compilers Guide of the 2010 Manual of Statistics of International Trade in Services (MSITS 2010) was held during the whole month of November 2013. This report puts the meeting in perspective with respect to the work already done, then presents a summary of the results of this meeting and finally gives an overview of the comments.

### *Background*

2. In December 2011, the United Nations established an Expert Group on the compilation of statistics of international trade in services (the Expert group) consisting of national experts of developed and developing countries as well as members of the Task Force on SITS. This group was created to ensure active country involvement in the production of a Compilers Guide for MSITS 2010 (the Guide), which was scheduled to be completed by the end of 2013 and then to be submitted to the 45<sup>th</sup> session of the Commission in 2014
3. The development of the Guide effectively started in March 2012 with the first virtual meeting of the Expert group – via an electronic discussion forum – immediately followed by a meeting of the Task Force in New York at the end of March 2012. The purpose of these initial meetings was to agree on the scope and general content of the Guide, as well as to review the annotated outlines of its individual chapters. The Expert group agreed that the Guide would broadly consist of five main parts: I. General frameworks, including legal and institutional frameworks; II. Data collection issues; III. Data compilation issues; IV. Data dissemination; and V. Cross-cutting issues, including quality management and metadata.
4. In May 2012, the updated outline of the Guide was circulated for comments in a world-wide consultation. A little over 50 replies were received from national statistical offices, central banks and other government institutions. Countries welcomed the Guide and expressed their agreement with the overall structure in terms of main parts, chapters and annexes, but made several suggestions regarding the content of the main parts and some of the individual chapters. Countries advised to extensively use examples of country practices, emphasized the importance of consistency within the Guide and in relation to the conceptual manuals, supported the existence of a dynamic (Internet-based) version of the Guide and also suggested that take into account differences in data compilation issues across the various geographic regions.
5. The outcome of the world-wide consultation, some first draft chapters and the organization of the drafting process were reviewed in October 2012 via a virtual meeting in which 85 posts were submitted. The group supported the coordination structure of the drafting process, the division of labor – which included the support of experts from more than 40 countries – the production of a printed and a dynamic version of the Guide, and the use of the (at that time) available draft chapters of the Compilation Guide of the 6<sup>th</sup> edition of the Balance of Payments and International Investment Position Manual (BPM6) for consistency purposes. It was put on record

that the added value of the Guide for MSITS 2010 was the extra detail of guidance regarding compilation of the Extended Balance of Payments Services (EBOPS) categories and the breakdown by partner countries, as well as of Foreign Affiliates Statistics (FATS) and modes of supply, which are not covered in the balance of payments.

6. In the subsequent months, almost 200 contributions (country practices or instructive sections) were sent by the experts and were grouped according to the planned structure. The accumulated draft text was reviewed in March 2013 again via the discussion forum. Over 100 posts were submitted this time commenting on specific issues of any of the chapters. The experts suggested textual revisions and rearrangements of chapters. UNSD as the secretariat of the Expert group tracked the changes, but revising the chapters was a concerted effort of four organizations (Eurostat, OECD, WTO and UNSD).
7. After this series of three virtual meetings and a global consultation, the Expert group finally got together for a four-day face-to-face meeting in June 2013 in Geneva, where materials pertaining to all 24 chapters of the Guide were reviewed. A one-day special session of this meeting was dedicated to the measurement of modes of supply. Thirty-four experts of developing and developed countries as well as the international organizations agreed upon the general principles for completion of the drafting process and the presentation and standardization of country examples and best practices. Moreover, with direct support from Mr. Vladimir Markhonko, the contracted editor of the Compilers guide, each of the chapters was reviewed listing clearly the work left to be done. During this review it was decided to reduce the overall structure of the Guide from five to four main parts, moving the data dissemination with the cross-cutting issues, since it was more logical to keep the dissemination of data and metadata together. The meeting concluded with the adoption of an action plan for the completion of the Guide. A detailed 30-page report of the June meeting containing detailed conclusions and the action plan was subsequently circulated and approved by the Expert group.

*Decision on submission to the Statistical Commission*

8. During August and September 2013, the editor revised and updated the Guide following these drafting principles and in accordance with the agreed conclusions of the June meeting, while the organizing agencies collected and transmitted further contributions. The fully edited draft version of the Guide was then presented to the Task Force at its meeting in October 2013 and was thereafter discussed electronically by the Expert group during November 2013. At the time of this electronic discussion it was noted that there remain some areas where the guidance is provisional, which partly reflects the need to fine-tune some sections and provide examples of 'best-practice', depending on the underlying statistical information system. But there also remain some areas for further development of compilation guidance. Some of these unresolved issues are being pursued in other fora (such as the UNECE Task Force on Global Production), where the complex nature of transactions within global production arrangements has meant that guidance developed by these fora has been delayed. Because of the importance of ensuring harmonized international guidance on implementation this has also necessarily had an impact on the finalization of the Guide. The Expert group agreed to reflect the

outcomes of that work in the Guide, if they would be available on time, or to flag them as issues that required further action if recommendations were not available soon. Notwithstanding these issues, at the time of this electronic discussion, it was agreed that there was a strong need for guidance to be made available as soon as possible to assist in the implementation of MSITS 2010. Acknowledging this urgent need for guidance, the group further agreed that the draft version of the Guide should be submitted to the Commission at its 45th session in 2014 and be made available to compilers for use now, as a draft electronic document, that would be finalized in a reasonable time frame after March 2014.

*Summary of results of the Fourth Virtual Meeting*

9. To guide the discussion of the 4<sup>th</sup> meeting, UNSD placed the following documents on the Discussion Forum:
  - edited versions of all chapters – where some chapters were accompanied by specific questions
  - a summary of the comments of the October 2013 meeting of the Task Force
  - the editor’s notes by chapter
  
10. The fourth virtual meeting took place from 2 November until 3 December 2013. In total, 69 posts were submitted to the discussion forum. The distribution of posts by topic is given in the table below.

Discussion Forum Topic	Number of Posts
General Discussion on Status of Draft CG	7
Introduction and Part I: General Frameworks (1-3)	13
Part II: Data Collection (4-6)	7
Part II: Data Collection (7-8)	4
Part II: Data Collection (9-11)	6
Part III: Data Compilation (12-14)	19
Part III: Data Compilation (15-17)	9
Part IV: Cross-cutting Issues & Dissemination (18-21)	4
<b>Total</b>	<b>69</b>

**Summary of the posts placed at the discussion forum**

11. Generally, the comments could be classified into the following categories:
  - text needs to be revised or added
  - text needs to be streamlined or condensed
  - text needs to be rearranged
  - examples or extended versions of chapters need to be moved to an on-line, dynamic version of the Guide
  
12. Specifically, in part I, the comments focused on the need for further streamlining of the text, the need for more country examples, especially for FATS and the legal framework (chapter 2), and a need for a diagram to visualize the centralized and

decentralized statistical systems (chapter 3). It was also noted that the Guide needs a glossary.

13. In part II, the comments generally focused on further streamlining and refining of the text and redrafting country experiences or moving them to an on-line annex. More specifically, it was noted that chapter 4 will need to be rewritten to include a comparison of data collection versus data compilation; chapter 5 should focus more on the maintenance of business registers; chapter 6 should include questions suggested to be used in the model questionnaire and more specific tables on manufacturing services; chapter 7 should explain how to use household surveys in context of mode 4 and how to use labor force surveys for SITS purposes; chapter 8 should be harmonized to better reflect the advantages and disadvantages of using an ITRS; chapter 10 needs more country examples; and the country examples in chapter 11 need to be redrafted or moved elsewhere.
14. In part III, the comments focused on the need for more country examples and more specific compilation guidance for some of the services categories. More specifically, it was noted that chapter 12 needs to be revised after part III is finalized; chapter 13 needs definitions of terms used; chapter 14 needs more country examples, more practical compilation guidance on specific service categories, and details for partner country breakdown and complementary items; chapter 15 needs a description of compilation of the number of mode 4 persons as part of FATS/FDI surveys and needs more explanation of activity breakdowns; chapter 16 and its title sections should be reworked based on compilation issues and choices of sources; and chapter 17 should be rearranged and needs more country examples on filling data gaps.
15. In part IV, the comments generally focused on the need for more country examples and the need to refine the current text. In particular, it was noted that chapter 18 needs more examples on FATS; chapter 19 needs to describe confidentiality concerns with bilateral data exchanges and table 19.1 needs refinement; chapter 20 needs to elaborate on the combined presentation of international merchandise and services trade and include country experiences; and chapter 21 needs refining in the text on microdata access, accessibility, visualization of data, and data warehousing.
16. In the annex below, a summarized version of all the comments from the October 2013 Task Force Meeting and the 4<sup>th</sup> Virtual Meeting is listed by chapter, as well as a short description of the action needed.

## Annex 1.

### Introduction and background

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Need to make a clearer distinction between BOP trade in services and FATS (as done in MSITS2010)	Forum	Substantive re-writing required.
2	Use the same terminology throughout, as that used in the Manual	Forum	Minor editing.
3	Add a glossary	TF Meeting	New material needed.
4	Review introduction after all chapters are finalized	TF Meeting	Review, re-writing
5	Emphasize link between SITS and supply of services	TF Meeting	Review, re-writing

### Chapter 1

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Need further streamline of the text	TF meeting	Editing/streamlining needed
2	Cut conceptual issues	TF meeting	Editing/streamlining needed
3	Make more reference to existing materials (e.g., MSITS 2010 for GATS and legal texts)	TF meeting	Editing/streamlining needed
4	The proposed text for GATS and mode 4 is too complex and should be simplified to the minimum required for understanding of what is required from compilers	TF meeting	Editing/streamlining needed
5	Streamline sections A and D	TF meeting	Editing/streamlining needed
6	Partner attribution in part II and III requires further elaboration	TF meeting	Re-writing, new writing needed.
7	With more caveats with using private data sources	Forum	Re-writing required.
8	What are other private sources of business data?	Forum	References to additional sources needed.
9	Add a box on TIVA as well as that of TEC and STEC	TF meeting	New material needed
10	Add text on the bundling of services & bundling of goods and services in section B.3	Forum	Re-writing, new writing needed.
11	Add text on IPPs and their relation to services	Forum	Re-writing, new writing needed.
12	Section C: summarize more the concepts of Benchmark definitions	Forum	Editing/streamlining needed
13	Section D is far too complex. Needs to be rearranged with section A, and simplified	Forum	Editing/streamlining needed. Can use previous versions for guidance.
14	Explain where different types of mode of supply are mixed in one transaction	Forum	New text needed.
15	Need to rework on the text on GATS and mode 4 (and not have a separate text on mode 4 which gives the idea that this should be treated differently)	Forum	Re-writing, new writing needed.

### Chapter 2

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Section E: need examples of FATS and legal frameworks	TF meeting	New text needed
2	Better balance between SITS & FATS	TF meeting	Re-writing, new writing needed.
3	Make more reference to BoP statistics and legal frameworks and link to SITS	TF meeting	Re-writing, new writing needed.
4	Find country examples with positive experiences imposing fines on non-complying enterprises	Forum	New text needed
5	Change the order of part B and C	TF meeting	Move text

### Chapter 3

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Substantially edited version available	Forum	Edited/streamlined
2	Further streamlining of the chapter is needed, including country examples	TF meeting	Editing/streamlining
3	Diagram needed to visualize the centralized and decentralized statistical systems	TF meeting	New material needed
4	Additional discussion and endorsement of para 3.12, 3.13, 3.14	TF meeting	Re-writing, review
5	Para 3.46 from Spain country example needs to be clarified	TF meeting	Re-writing, review

### Chapter 4

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Chapter needs to be written and the current text can be ignored	TF/Forum	Re-writing/new material
2	Provide a short description of all data sources that are described in subsequent chapters.	TF/Forum	New material

### Chapter 5

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	The chapter is to be reviewed and streamlined focusing on the relation of business register to international trade, in particular services	TF Meeting	Review, re-writing, new material
2	More emphasis on the maintenance of business registers	TF Meeting	Review, re-writing, new material
3	More references to make to existing materials on establishing and maintaining business registers	TF Meeting	Review, re-writing, new material
4	Summaries of country experiences (Para 5.37) should be added to other chapters too	Forum	New material
5	Review para 5.19 on establishing Structural Business surveys.	TF Meeting	Review, re-writing
6	Review para 5.25 on characteristics of BRs to make sure it contains all the necessary important items	TF Meeting	Review, re-writing
7	Integrate section C into section A (uses of business registers), as well as some definitions of a business register, in order to better describe the <i>purpose</i> of a business register / survey frame before entering into a more detailed description of how it looks /is maintained/	Forum	Proposed new text submitted
8	Elaborate further: Decide about the biggest players/enterprises by either linking to the business register or the Structural business survey (number of employees, turnover, services exports to total turnover)	Forum	Editing/new material is needed

### Chapter 6

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Add model questions or the list of items to be included in a model questionnaire	TF Meeting	New material needed
2	More reference to data collection methods are to be added	TF Meeting	New material needed
3	Sub-section 5 (on <i>R&amp;D surveys</i> ) still needed	TF Meeting	New material needed
4	UNWTO could provide country experiences on surveys on tourism industries (supply side)	TF Meeting	New material needed
5	Link to the work of Task Force on Global Production is needed as relevant	TF Meeting	Editing/review
6	Ensure BPM6 is referenced appropriately	Forum	Editing/review
7	Ensure consistency in references	Forum	Minor editing/review
8	Description on types of surveys overlaps with sampling techniques	Forum	Editing/streamlining needed

## Chapter 6 continued

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
9	Excerpts from Frascati Manual reproduce the text incompletely and should be complete.	Forum	Editing/streamlining needed
10	Review and edit paragraph 6.32 that makes reference to BPM6 CG	Forum	Editing/streamlining needed
11	Streamline larger country examples, move others to on-line annex	Forum	Editing/streamlining needed
12	Country examples of forms are to be moved back to the text	TF Meeting	Moving text
13	Subsection 4 in Section A missing	TF Meeting	New material needed
14	Better explain why it may be necessary to break down import/export and other transportation of freight for the cif/fob adjustment	Forum	Re-writing, new writing needed.
15	A brief description of the design of trade in services surveys is needed (para 6.34)	TF Meeting	New material needed
16	For transportation, reference as to the needs of many users should be made	Forum	New text/editing.
17	Section B.6 should focus more on the relation to travel and other aspects dealt with in the manual, e.g. mode 4	Forum	Editing/streamlining needed
18	Para. 6.170 on travel agencies-- provide more guidance as what this means for compilation	Forum	New text
19	Review/edit diagram following 6.128 on Imports of manufacturing services and related activities	Forum	Editing/streamlining needed
20	Diagrams in sub-section 3 (Manufacturing services surveys) can be made more readable (e.g., by moving some text out of diagrams into the sub-section)	TF Meeting	Editing/streamlining needed
21	Re-worded text on merchanting even though in practice it may be difficult to distinguish mfg services from merchanting	Forum	Re-writing, new writing needed.
22	Something needs to be added on mode 4-intra-corporate transferees	TF Meeting	New material needed

## Chapter 7

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	The current text needs to be reviewed and streamlined	TF Meeting	Editing/streamlining needed
2	The EU example needs to be generalized	TF Meeting	Editing/streamlining needed
3	Spell out the exact scope of the chapter	TF Meeting	New material needed
4	Section A needs a clearer structuring	Forum	Editing
5	Sections B and C are too much travel oriented as currently written	Forum	Re-writing, new writing needed
6	Chapter should state upfront the main uses of these surveys, e.g., travel, transport, mode 4; tourism, etc.	Forum	New text
7	Add a new paragraph to explain how a household survey can be transformed into a survey of persons	Forum	New text
8	Need to explain how household surveys could be used in context of mode 4 (in particular self-employed)	TF meeting and Forum	New text
9	Need country experiences for incorporating a travel/tourism module on to the household survey	Forum	New text
10	A general description of how to use LFS for SITS purposes is needed (para 7.40), i.e. besides the perspective of mode 4 numbers	TF Meeting	New material needed
11	Move para 16.42-16.48 on labour force surveys to ch. 7 and elaborate jointly by WTO-OECD (Eurostat?)	TF Meeting	Re-writing, new writing needed



## Chapter 8

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Stress importance of banks settlements for the updating of BRS	Forum	New text
2	Harmonize text to reflect that that ITRS is not always useful in identifying detailed transactions by all service components at EBOPS level	Forum	Editing/streamlining needed
3	Mention that classification and coding may also have disadvantages (misclassification)	Forum	New text
4	Mention the reporting burden of ITRS. Also, mention the fact that restructuring the ITRS to correspond to reporting needs may be costly, and it may require contacts with respondents (banks, enterprises engaged in international transactions at large scale), workshops to inform on the reporting forms, coding system, etc.	Forum	New text
5	The EU – France example shall be re-worded (remove unnecessary background info)	TF Meeting	Editing/streamlining needed
6	Review the country example of France and S Africa (as they have contradictory message)	TF Meeting	Review, editing/streamlining needed
7	More reference to BPM6 to be made	TF Meeting	Review, minor editing
8	Japanese example on thresholds should be referred to in chapter 17	TF Meeting	Review, minor editing
9	Link 8.71 to comparison of data sources	TF Meeting	Review, minor editing

## Chapter 9

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Streamline the text as administrative sources are complement to other data sources	TF Meeting	Review, editing/streamlining needed
2	Keep the E/D cards but use careful language (as the 'principal data source')	TF Meeting	Review, editing/streamlining needed
3	Review statements in para 9.8	TF Meeting	Review, editing/streamlining
4	Elaborate para 9.34 on the use of work permits	TF Meeting	Re-writing, new writing needed.
5	Section D on tax records needs an introductory text	TF Meeting	New material needed
6	9.33 needs to be reformulated as to the relation to mode 4. If data source not good for mode 4, to what extent is that an issue for tourism (i.e. mode 4 is part of visitor population covered by tourism)	TF Meeting	Re-writing, new writing needed.

## Chapter 10

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Better introductory section A needed	TF Meeting	Re-writing
2	Not sufficient coverage – need more country examples	TF Meeting	Re-writing, new material needed.
3	Double check Estonia's country experience	TF Meeting	Review, minor editing

## Chapter 10 continued

	Comment	Source	Action Needed
4	Refer to the experience Australian legal services by modes in para 14.192 to 14.198 or move text here	TF Meeting	Review, minor editing
5	The ARIMA text is to be extended and to be moved to Chapter 17	TF Meeting	Re-writing, new material needed.

## Chapter 11

	Comment	Source	Action Needed
1	Edit tables and review order (surveys on persons on households are not relevant for most of the TIS items and better to place in the right side, but if we do so, the table might give an impression that the most preferable data source is placed on the very left row, followed by the second best. But we don't want to be judgmental)	Forum	Editing/streamlining/new text
2	The country practices either need to be re-drafted to include the process of evaluating various possible sources as well as the rationale for choosing current data sources and/or moved to chapter 13 (except Japan which could fit in chapter 11)	Forum and TF meeting	Editing/moving text
3	Could the country practices be amended to include discussions of why a particular data source was chosen over another?	TF Meeting	Research, new material
4	COMESA material would fit better in a matrix of sources x type of service x country. However, a matrix like that could be risky if a majority of countries use a source that is not one of the relatively strong sources. This risk could be tempered if we included some general recommendations for the stronger sources. Be cautious in making strong recommendations	TF meeting and Forum	Editing, new material
5	Move "Comparison of data sources for government services" to end of section B	Forum	Move text

## Chapter 12

	Comment	Source	Action Needed
1	Revise after Part III is settled.	TF meeting	Re-writing
2	Needs an introduction	TF meeting	Re-writing, new material needed

## Chapter 13

	Comment	Source	Action Needed
1	Add a paragraph on compilation from a system perspective – i.e. why we need data integration in either Ch 13 or 12	TF meeting	New material needed
2	Condense text on microdata	TF meeting	Editing/streamlining
3	Provide definitions for the terms used (e.g., "integration", "consolidation", "merging")	Forum	New material needed

## Chapter 13 continued

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
4	Some aspects that may be considered in addition or more clearly developed (unclear under which section to best place), for example: (i) the fact that existing source data to compile a service category may overlap (coverage) and have different definitions making them more or less adequate for the compilation of a specific item; (ii) differences in coverage, accuracy of various existing sources may be analyzed by compilers, who would determine at a moment which source data are the most reliable; (iii) when discussing the “period of reference” (section C), mention also time of recording (accrual) and related to this, the change in ownership principle for resident-non-resident transactions (some reference text could be found in BPM6 CG, 1.21; 3.4; 7.47, etc)	Forum	Substantial editing, re-writing, new material
5	Elaborate further/add text on: 1. Decide about most important service categories, e.g. as share in total services or to the GDP. 2. Decide about the dominating industrial sectors by linking micro data on trade in services with business registers (NACE)	Forum	Substantial editing, re-writing, new material

## Chapter 14

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	No need to repeat definitions of EBOPS 2010 items. The Guide should only include clarifications (e.g. on IP products or other business services based on EBOPS-CPC2 correspondence table, treatment of construction, work of TF on global production) and focus on specificities of MSITS 2010	TF meeting	Editing, streamlining
2	Add more country examples (e.g., education, FISIM)	TF meeting	New material needed
3	The chapter is big (long) – the way of presentation is to be re-evaluated (maybe some structural changes)	TF meeting	Re-writing
4	Streamline text to remove some of the general description text that repeats definitions, concepts from Manuals. More emphasis on practical aspects related to applicable sources to use and methods to compile the items	Forum and TF Meeting	Re-writing/streamlining
5	Add text on details for partner country breakdown and complementary items	TF meeting	New material needed
6	Edit table. Many revisions made	Forum	Re-writing, editing
7	Change the table title in "Table 14.1 - Processing services. Recording of the "goods" part according to IMTS and BOP-NA"	Forum	Re-writing
8	Government goods and services is missing entirely	Forum	New material needed
9	Ensure BPM6 is referenced appropriately	Forum	Editing/review
10	Ensure consistency in references	Forum	Minor editing/review
11	Fix apparent inconsistencies between various manuals (e.g., auxiliary insurance services) or new recommendations (i.e., negative FISIM)	Forum	Minor editing/review
12	Charges for the use of intellectual property, Other business services, and construction as a service and as FDI –need clear instructions on best practices.	Forum	Substantial editing, re-writing, new material
13	Until paragraph 14.21 (4.5 pages) we do not provide ANY additional guidance beyond BPM6 (whereas that was the mandate). We may just refer to the guidance given in BPM6 there and ONLY include what we have added which is table 1	Forum	Editing, streamlining

## Chapter 14 continued

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
14	May want to shorten country cases in the paper version to 1 page max	Forum	Editing, streamlining
15	Manufacturing Services -- No real value added compared to MSITS. More effort needed here	Forum	New material
16	Transportation services - no value added compared to MSITS 2010	Forum	New material?
17	Travel -- recommendations on data compilation should be added.	Forum	New material
18	Health services – needs to be condensed	Forum	Editing
19	Health services – consider moving to section D, “Allocation of resident/non-resident trade in services to modes of supply”, allocation of education and health services,” in that section (starting from par. 14.306)	Forum	Moving text
20	Construction -- reference should be given to the text available in the BPM6 Compiler's guide (12.91-12.101) as the current text is mostly repeating para. 3.132 and 3.133 of MSITS	Forum	Editing
21	Construction section is very brief and does not even mention the 1 year rule for construction sites	Forum	New material
22	Construction -- move Italy's example from Ch. 6 to Ch. 14. And/or obtain more country examples	Forum	Move text, new material
23	Insurance and pension services --_we have to explore what we contribute here compared to e.g. examples given in the MSITS and BPM6	Forum	Review, editing, new material
24	Insurance should focus more on the practical side especially on insurance imports. Just applying a share to the collected premiums might not be the best solution as it is no improvement to the current BPM5 methodology. There should be at least an effort to make the collected premiums accrual	Forum	Review, editing, new material
25	Germany has provided a paper explaining how Germany calculates insurance imports (could be added as a country example)	Forum	Review
26	Charges for the use of intellectual property n.i.e. --Compilation guidance should be given	Forum	New material
27	Telecommunications, computer and information services-- Compilation guidance should be given	Forum	New material
28	Other business services--Compilation guidance should be given. Experience of Austria on Other business services may be shortened (potentially generalized?).	Forum	New material, editing
29	Streamline Austria's country example	TF Meeting	Editing, streamline
30	US example on education services should be moved to travel	Forum	Editing, moving text

## Chapter 14 continued

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
31	Personal, cultural and recreational services--Compilation guidance should be given	Forum	New material
32	Compilation guidance on complementary groupings should be added	Forum	New material
33	Service transactions between related (affiliated) enterprises -- Para 14.266: We should explore which elements in the US example may be generalized as guidance, for example in limiting the possibilities of transactions between related enterprises to certain service categories only	Forum	Review, editing, new material
34	Management of patents and license fees should be mentioned in para. 14.270	Forum	Review, editing, new material
35	Move para 14.311 to 14.315 in Turkey's example to ch. 13 on combining different sources or on-line	Forum	Review, editing
36	Country experience of Spain, is already used as such in chapter 6 from para 6.95 to 6.102	Forum	Review, editing
37	Consistently use the terminology defined in footnote 3 with regard to principal and processor	Forum	Review, editing
38	Encourage compilers to collaborate with colleagues in national accounts and industry (I-O) accounts to develop frameworks, sources, and methods that will achieve coherent results across all accounts	Forum	New material
39	The Guide may also want to suggest the benefits, when technically feasible, of combining data from customs declarations with the results of enterprise surveys by merging the two sources, when both datasets are available, for manufacturing services	Forum	New material proposed
40	In Ch. 14 we could limit ourselves to provide text only for items for which we really think there are peculiar compilation difficulties (construction is included, of course). This choice should be clearly stated at the beginning of the chapter	Forum	Minor editing
41	Elaborate further table V.2 including international standards on how services are possibly distributed between Modes can serve as a starting point for compilers before they get in contact with services negotiators to get a first glance at the picture this exercise provides for their countries. Nevertheless they should be encouraged to make use of their own information about Modes of supply and possibly different country-specific distributions among services. Assumptions may be based on the knowledge compilers have about the provision of services from their close contacts with respondents (e.g. telephone inquiry on reports). Besides they also have information about the business structure in their country from deciding about the survey design	Forum	Review, editing, new material
42	para 14.282 – elaborate information about distance to trading partners, especially the connection to the size of enterprises	Forum	Review, editing, new material
43	Streamline the introduction “A qualitative analyses... which may involve various modes of supply” (para 14.285)	Forum	Editing, streamlining

## Chapter 14 continued

	Comment	Source	Action Needed
44	Re-arrange the order of the distribution of services between Modes (Para. 14.277 – 14.286)	Forum	Review, editing, new material
45	Para. 14.290: The idea “seeking cooperation with policy makers” should be elaborated further	Forum	Review, editing, new material

## Chapter 15

	Comment	Source	Action Needed
1	The text shall be reviewed on the integrated approach to FATS-FDI	TF Meeting	Review, edit
2	Streamline SPEs (remove description of the sectoral classification, + place them in the glossary)	TF Meeting	Edit, streamline
3	input on the possibility/experience in the compilation of the number of mode 4 persons as part of FATS/FDI surveys	TF Meeting	New material needed
4	EU recommendations and SNA 2008 shall be used as a reference on value added (i.e. needs to be elaborated)	TF Meeting	New material needed
5	Mention “nationality planning” (“bilateral investment treaties”) as a positive reason for growing complexity of MNEs	Forum	New material
6	Point out that with the "enterprise group" the risk of mixing up multiple activities is even bigger than with enterprises (para. 15.6 – 7)	Forum	New material
7	Mention that also "branches" should theoretically be included in FATS (where exactly?)	Forum	New material
8	Mention work of OECD on linking (real) economic variables from the FATS statistics with financial variables from balance sheets and income	Forum	New material, proposal made
9	Streamline para. 15.15 to 15.20	Forum	Editing
10	15.52: Does confidentiality need a specific treatment under FATS? State the solely statistical use of reported data already in the law	Forum	Review, edit
11	15.64 to 15.86 (European data compilation on the FATS Statistics) -- could delete these paragraphs. On the one hand it is important to use the European experience in FATS statistics extensively, especially in terms of definitions, strategies and terminology, but on the other hand the "European compilation" is just the aggregation of individual MSs results to a supranational total	Forum	Editing
12	Ch. 15 says little about activity breakdowns	Forum	New material, editing, proposals made
13	In 15.62 Box there is an example of a chain of ownership (100%) of companies A, B, and C – review e with the restriction of mode three to the "sales within"	Forum	Review, edit
14	Paragraph 15.40 begins with a discussion of issues with suppression and then ends with a discussion of the benefits of a product-based presentation. These issues are not related and should be discussed separately. The benefits of a product-based presentation should follow paragraph 15.38 or 15.39	Forum	Move text
15	Given the repetition of material on measuring the output of affiliates in insurance, financial services, and wholesale and retail trade in Chapters 15 and 20, we could cover the material in one chapter and reference it in the other	Forum	Edit, Move text

### Chapter 15 continued

	Comment	Source	Action Needed
16	Elaborate further: Also think about the business structure, that is the difference in Modes between large and small companies and the importance of foreign controlled enterprises or enterprises with FDI	Forum	Editing/new text needed

### Chapter 16

	Comment	Source	Action Needed
1	We should rework it to concentrate on compilation issues and choices of sources, and move all data collection aspects to part II	Forum	Re-writing, moving text
2	Section titles to be reworked	TF Meeting	Re-writing
3	A good country example is needed on how data on the number of persons for mode 4 are compiled	TF Meeting	New material needed
4	Discuss integrated trade micro data	Forum	New material
5	Move most part of B and C of Chapter 16, which discusses data sources, to Chapter 11	Forum	Move text, edit
6	Concluding remarks (para. 16.66) would be useful in every chapter	Forum	New material needed
7	Should also deal with other types of variables (as was the initial intention of the chapter)	Forum	New material

### Chapter 17

	Comment	Source	Action Needed
1	Add an introductory text to the beginning	TF Meeting	New material needed
2	Rearrange text (include other types of model estimates, e.g. travel, move model estimates on mode 4 further down).	TF Meeting	Editing
3	Add text on relation between forecasting and timeliness.	TF Meeting	New material needed
4	Refer to thresholds and necessity to make estimations.	TF Meeting	New material needed
5	More country examples on filling data gaps and lessons to be drawn from them	Forum	New material needed

### Chapter 18

	Comment	Source	Action Needed
1	List of metadata items can start with BOP-DSD	TF Meeting	Editing
2	Country examples on FATS metadata may be needed.	TF Meeting	New material needed
3	The text on The BOP DSD to what regards trade in services para 18.27 to 18.31 should be elaborated following OECD Presentations	TF Meeting	New material needed
4	Elaborate para 18.27 to 18.32 on the balance of payments Data Structure Definition, in particular to clarify what concepts are used in the case of annual trade in service data collection (in the box before para 18.29)	Forum	New material

### Chapter 19

	Comment	Source	Action Needed
1	Introduction to be added to Section D	TF Meeting	New material needed
2	Restructure table 19.1 to take into account the dimension of all IOs DQAF and avoid empty cells	TF Meeting	Editing
3	Bilateral data exchange: mention confidentiality issues	TF Meeting	New material needed
4	Redraft para on OECD quality framework (para. 19.61)	Forum	New material

### Chapter 19 continued

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
5	Revise text on the IMF's DQAF to replace paragraphs 19.54-19.55	Forum	New material

### Chapter 20

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Para 20.13 on working with the media needs review	TF Meeting	Review, editing
2	Elaborate section D on combined presentation of international merchandise and services trade and include country experiences	TF Meeting	New material needed
3	Review summary recommendations on the dissemination of SITS variables and their periodicity (para. 20.15) and timeliness (para 20.20)	TF Meeting	Review, editing
4	Table A is referenced but should be shown	Forum	New material

### Chapter 21

	<b>Comment</b>	<b>Source</b>	<b>Action Needed</b>
1	Refining needed, focusing on microdata access (OECD), accessibility, visualization of data (to be prepared jointly by OECD, WTO and ITC), and data warehousing (OECD)	TF Meeting	Review, editing
2	Contact Statistics Austria who just introduced a statistics app	TF Meeting	New material needed